



AFPA INDUSTRIAL OFFICER

Function	Legal and Industrial
Position Title	Industrial Officer
Responsible to	Manager Legal and Industrial
Number of positions reporting to this role	Nil
Remuneration	\$86,964 to \$108,187 + Super** + car parking
Qualifications/Experience	Preferred: <ul style="list-style-type: none">• Minimum one year relevant industry experience;• Relevant tertiary qualifications

Role Statement

The primary purpose of the Industrial Officer is to undertake case work to facilitate the effective industrial outcomes for members. Officers are responsible for industry and legal research, answering enquiries and representing the AFPA.

The main duties of the Industrial Officer include:

- Provide advice and assistance on Code of Conduct matters and in respect to members' rights and duties under Commonwealth law, including the Australian Federal Police Act 1979, and AFP governance.
- Provide advice and assistance to members on industrial matters arising from their employment with the AFP, including the interpretation of the Enterprise Agreement, AFP governance and the Fair Work Act.
- Provide advice and assistance to injured members, including in relation to workers' compensation matters.
- Develop and maintain working relationships with relevant areas within the AFP, including Industrial Relations, Professional Standards, Payroll and Organisation Health.
- Maintain contemporary knowledge of AFP industrial practices and governance, as well as government industrial relations policies and legislation, which may impact on the AFPA and its membership.
- Represent the AFPA at committees, conferences, association council meetings and other fora as required.

**** Please Note:** The role of AFPA Industrial Officer would be undertaken during a period of two or more years leave without pay from the AFP. Salary is set at AFPA levels with the incumbents current (CSS, PSS, PSSap) superannuation obligations being met at their AFP levels.